

# Chancellor's CABINET HIGHLIGHTS

This is a publication of the Contra Costa Community College District Chancellor's Office  
Dr. Helen Benjamin, Chancellor

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor; *Peter García*, President, DVC; *Eugene Huff*, Executive Vice Chancellor, Administrative Services; *Robert Kratochvil*, President, LMC; *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Interim President, Contra Costa College; *Sally Montemayor Lenz*, Associate Vice Chancellor, Educational Services; *Jonah Nicholas*, Associate Vice Chancellor/Chief Financial Officer; *Ray Pyle*, Chief Facilities Planner *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer

## May 2015

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Dr. Robert Blaine

Dr. Robert Blaine, Dean of Undergraduate Studies & CyberLearning from Jackson State University, discussed the implementation of an online pilot program he led that has changed the way JSU has approached online learning.

### Enrollment Management Update

Sally updated Cabinet on the progress of the Enrollment Management Task Force. After completing an assessment at CCC, Noel Levitz will be asked to conduct an analysis at LMC and DVC over the summer.

### Audit of International Studies Program

Internal Audit's Nikhil Bassi presented his findings from a recent audit of the District's International Students program and shared recommendations with Cabinet.

### Unauthorized Vehicles and Smoking on Campuses

Cabinet agreed to begin reviewing current policies and procedures regarding smoking on campuses to include smokeless tobacco, vaping and other forms of smoking. Cabinet also supported Police Services to enforce the regulation of unauthorized vehicles on campus paths following increased signage and awareness efforts.

### **Budget Update**

Gene and Jonah provided Cabinet with a state budget updated following the Governor's May Revise.

### **Compressed Calendar**

Cabinet confirmed their desire to move forward with a proposed compressed calendar for the District. Gene will forward the proposal to the State Chancellor's Office.

### **Veterans Center Update**

Ray updated Cabinet on his discussions with the Sentinels of Freedom Veterans Center on their partnership with the District to establish veteran centers at the three colleges.

### **JobLinks**

Helen encouraged Cabinet members to attend the June 4, 2015, JobLinks event for classified employees to be held at the DVC Diablo Room.